

Instruction Sheet for Ex Works - Collectors

Quality and safety of transportation is crucial for the quality of the product itself. LANXESS, following the guidelines of Responsible Care, is obligated to act accordingly along the entire supply chain of our products.

This instruction sheet contains a number of requirements that - from the viewpoint of LANXESS and the German Chemical Industry - are essential for the safe transportation of our goods. Irrespective of that, all legal requirements must be followed as well as all other requirements issued by LANXESS and the German Chemical Industry.

1. All vehicles have to carry the necessary equipment, must be in perfect condition and able to accommodate the respective load. They have to pass a technical and visual inspection. Empty pallets carried along lower the net loading capacity of the vehicle.
2. All drivers and co-drivers are required to bring personal safety equipment along and wear it during the loading and unloading process: hard hat, safety glasses, gloves, clothing covering the skid and safety shoes.
3. All vehicles bearing advertisements for foodstuffs as well as those apparently equipped to handle unpacked foodstuffs will not be accepted for loading.
4. All trailers equipped with a tandem-axle (2 axles in a distance of less than 1 meter) will not be accepted for loading. An exception will only be made when a homogeneous full load is being picked up that allows for an even weight distribution on the trailer.
5. So called 'curtain siders /trailers' will not be loaded unless they are equipped with additional side securing systems to allow/enable secure stowage. Trucks not properly equipped will be refused and must be prepared accordingly. Vehicles which do not correspond to Code EN 12642 XL have to be equipped with anti slipping mats (Min. 6 per pallet (15 x 15cm) as well as sufficient straps (one per 2 pallets) to secure the goods.
6. In order to allow a secure backward stowage, sufficient material must be available with the truck (i.e. clamp-boards, blocking-poles: 4 per trailer, 6 per truck/trailer unit)
7. To avoid problems of securing our products, other part-loads which are already loaded have to be secured for their own.

Regulations of Conduct:

1. The entire plant area is a non-smoking-zone, this includes the truck cabin.
2. Instructions of operating personnel have to be followed.
3. The driver and co-driver are obliged to carry their personal protective equipment with them and to wear it during loading and unloading: safety helmet, protective glasses, gauntlets, protective (body-covering) clothing and sturdy shoes.

4. The driver should report at the gate with our Shipment Unit number (SU) to avoid delays in handling.
5. For shipments from all EU-Countries to Non-EU-countries an export confirmation is required. This must be sent back to the following address:

Bayer Business Services GmbH
BBS-P&T-ITT-CSE, Gebäude B151
Frau Berges
D 51368 Leverkusen

Germany